



THE BTS  
CENTER

Spiritual Leadership for a Climate-Changed World

97 India Street  
Portland, ME 04101  
207.774.5212  
[www.thebtscenter.org](http://www.thebtscenter.org)

## *Climate Changed* Podcast Production Intern Position Description

**Location:** Remote

**Duration:** The intended term of this internship is from February 2024 through June 2024, during the production of Season Three, with the possibility of extending, as needed and as mutually agreeable.

**Hours:** Part-time, flexible hours, approximately 8-10 hours per week

**Compensation:** Compensation will be \$2,000 total, payable in 5 monthly installments of \$400. As a 1099 independent contractor, this position does not include benefits or paid vacation time, and no taxes will be withheld.

**Supervision:** The Podcast Production Intern will work collaboratively with and under the supervision of the Podcast Producer, Peterson Toscano. The intern's institutional point of contact will be Nicole Diroff, The BTS Center's Program Director.

### **About The BTS Center:**

With roots dating back to 1814, The BTS Center is a private foundation in Portland, Maine, building on the legacy of the former Bangor Theological Seminary. Today The BTS Center seeks to catalyze spiritual imagination, with enduring wisdom, for transformative faith leadership. The BTS Center's work springs from deep roots within the progressive Christian tradition, and today claims that lineage while also investing in intentional relationship and collaboration with people of other faith traditions, as well those who bring a secular perspective while sharing values and priorities. Guided by the vision of human hearts renewed, justice established, and creation restored, The BTS Center offers theologically grounded programs that cultivate and nurture spiritual leadership for a climate-changed world.

### **About The BTS Center's *Climate Changed* Podcast:**

*Climate Changed* is a thought-provoking podcast that intertwines faith, life, leadership, and the complexities of a climate-changed world. Through intimate interviews and engaging conversations hosted by Ben Yosua-Davis and Nicole Diroff of The BTS Center team, the podcast explores the intersections of climate change with justice, community building, spiritual leadership, and the collective search for hope in challenging times.

### **Position Overview:**

The BTS Center is seeking a Podcast Production Intern to play a vital role in the production of *Climate Changed*'s third season. This role is perfect for creative thinkers who are passionate about storytelling and understand the nuanced ways in which climate change intersects with broader societal issues. The intern will gain hands-on experience in podcast production, content creation, and media outreach, contributing significantly to the delivery of a successful season. Young adults and individuals from historically marginalized or underrepresented groups are encouraged to apply.

**Key Responsibilities:**

- Production Assistance: Support the hosts and guests during online recording sessions to ensure high-quality audio output.
- Audio Editing: Utilize audio editing software to sculpt interviews into polished episodes, integrating music and sound effects where appropriate.
- Mastering: Apply audio mastering techniques to ensure consistent sound levels and quality across all episodes.
- Video Production: Create engaging short videos that encapsulate the essence of each episode for promotional purposes.
- Training Participation: Engage in provided training sessions to enhance skills in audio production and other relevant areas.
- Creative Input: Offer creative ideas for episode content, promotional materials, and overall podcast improvement.
- Guest Research: Conduct thorough research on potential guests, and assist in the pre-interview process.
- Content Writing: Compose compelling blog posts, edit transcripts, and craft promotional copy to accompany podcast episodes.
- Feedback Provision: Actively participate in review sessions, providing constructive feedback on episodes and contributing to the editorial process.
- Promotional Voice Work: Depending on interest and ability, voice promotional materials and potentially participate in recorded discussions.

**Qualifications:**

- Demonstrated interest in climate change, social justice, and community building
- Strong organizational and communication skills
- Ability to work independently and as part of a collaborative team
- Creative mindset with a keen eye for storytelling
- Eagerness to learn new skills and engage with complex topics
- Prior experience in audio editing, while not required, is a plus
- Attention to detail and ability to meet deadlines

**What You Will Gain:**

- Practical experience in podcast production and broadcasting
- Opportunity to contribute to meaningful discussions on climate change
- Skills development in digital content creation, audio editing, and public engagement
- Networking opportunities with experts and thought leaders in the field of climate action

**To Apply:**

Please submit a thoughtful cover letter expressing your interest in the role and how your background aligns with the podcast's themes, along with your resume. Applications should be sent to Peterson Toscano at [peterston@thebtscenter.org](mailto:peterston@thebtscenter.org).

**Application Deadline:** January 18, 2023